



## SMALL CLAIMS SCHEME

- The Lagos Court of Arbitration (LCA) Small Claims Scheme is an innovative, dynamic and effective scheme developed to resolve small claim disputes arising from breach of contract and/or negligence and apportioning general compensation.
- The Small Claims Scheme (“SCS”) is designed for small claims involving amounts in dispute not exceeding ₦5,000,000.00 (Five Million Naira) and will apply where both parties agree either before or after the dispute has arisen to settle their disputes in accordance with the Scheme.
- The parties will pay a flat fee of N100,000.00 (One Hundred Thousand Naira) for the cost of the arbitration. This figure will include room rentals.
- The procedure is simple, expeditious, confidential and economical.

## VACANCIES

Vacancies currently exist for young practitioners and professionals with keen interest in the field of ADR to sign up as members of the LCA Small Claims Scheme Panel of Neutrals, either by application or appointment. This novel initiative is aimed at enhancing the competence of young practitioners and arbitrators through:

- fostering professional and personal bonds between practitioners from diverse culture, academic and geographic backgrounds
- providing access to professional development opportunities and career growth
- introducing practitioners to the growing field of international alternative dispute resolution and global practice
- providing young practitioners with the opportunity to commence arbitration and mediation techniques in real situations at an early stage.

## REQUIREMENTS

1. Qualifications for Invitation
  - i) Person(s) must have experience in the field of domestic and or international Arbitration and must be a recognized leader in the field

- ii) Person(s) must be approved by at least  $\frac{3}{4}$  members of the LCA Neutrals Selection Committee for Small Claims Scheme.
- iii) Person (s) must of recognised expertise in the field.

## 2. Qualifications for Application:

Applicants must meet or exceed the following requirements:

### A.) Education and Training

- i.) Applicant must be 25 years or above
- ii.) Minimum of three (3) years (legal professional) or four (4) years (non-legal professional)
- iii.) Educational qualification relevant to your field of expertise
- iv.) Honours and recognition indicating leadership in your field
- v.) Evidence of training from a reputable ADR organisation
- vi.) Membership of an established professional organisation.

### B.) Neutrality

Applicant must affirm Independence and commit to Impartiality.

### C.) Judicial Capacity

Ability to manage the hearing process and evaluate testimony and evidence.

### D.) Reputation

- i) Good character
- ii) Peer recognition and respect
- iii) Commitment to upholding the Lagos Court of Arbitration Code of Ethics and Standards of Conduct for Arbitrators and Mediators.

### E.) Availability and Commitment to ADR Process.

- i.) Willingness to devote time and effort when selected to serve
- ii.) Willingness to participate in continuing educational programmes.

F.) Supporting Documents

- i.) Submission of curriculum vitae with experience in dispute resolution adequately detailed
- ii.) Submission of two reference letters.

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**Lagos Court of Arbitration**

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